

NON-NHS SERVICES – STATEMENT OF FEES

Effective from: June 2026

Why do GPs charge fees for some services?

Isn't the NHS supposed to be free?

The NHS provides the vast majority of healthcare services free of charge to patients. However, some services fall outside the scope of NHS-funded care and are therefore not covered by NHS contracts.

Examples include medical reports, insurance forms, fitness certificates, private referrals, and various letters requested by patients or third parties. In these circumstances, GP practices are permitted to charge a fee for the work involved.

Why am I being charged if my GP is already paid?

GPs are independent contractors rather than NHS employees. The NHS funds practices to provide NHS medical services, but it does not cover work that falls outside those services.

Non-NHS work requires additional time and resources, including reviewing medical records, preparing reports, completing forms, and administrative support. Fees help cover the costs associated with providing these services.

What services are not covered by the NHS?

The NHS contract covers medical care and treatment provided to NHS patients. It does not cover many administrative, legal, insurance, employment, or private healthcare-related requests.

Examples of services for which patients may be charged include:

- Certain travel vaccinations
- Private medical insurance reports
- Holiday cancellation claim forms
- Referral letters for private healthcare
- Medical certificates and supporting letters
- Employment and licensing medicals
- Fitness certificates for education, sport, travel, or leisure activities

Examples of services for which organisations may be charged include:

- Insurance company medical reports
- Occupational health reports
- Medical examinations requested by employers or licensing bodies

Why can it take time to complete forms and reports?

Preparing reports and completing forms requires careful review of a patient's medical records and often involves clinical judgement. This work must be undertaken alongside the Practice's NHS responsibilities and patient care commitments. For this reason, non-NHS work cannot usually be completed immediately and is processed within the Practice's standard timescales.

Why does a simple signature require a fee?

When a GP signs a form, certificate, or report, they are professionally responsible for the accuracy of the information provided. Before signing any document, the GP may need to review the patient's medical records and ensure that the information supplied is accurate and appropriate.

Providing inaccurate or misleading information can have serious professional and legal consequences.

How can patients help?

- Please check whether a doctor's letter or signature is actually required before submitting a request.
- Requests for letters, reports, and forms can usually be made through the reception or administration team and do not require a GP appointment.
- Many organisations, including schools, housing providers, employers, and local authorities, may accept information directly from the patient or may not require medical evidence.
- Please allow sufficient time for your request to be processed.
- If you require a document urgently, an additional fee may apply where expedited processing is possible.

Payment and Processing Times

Payment for private (non-NHS) work must be made by BACS transfer before any work is undertaken.

If you are unable to make payment electronically, please contact a member of our secretarial team to discuss alternative arrangements.

Our standard turnaround time for private work is up to 30 days from receipt of payment. Complex requests may take longer, and we will contact you if this applies.

Please note that non-NHS services are not funded by the NHS and therefore attract a private fee.

Non-NHS Service	Fee
DVLA Medical Assessment – DR2 Form	£40.00

DVLA Medical Assessment – CN2 Exam Form	£85.00
HGV Medical	£100 - £20 Deposit, then £80 on completion
Taxi Medical	£100 - £20 Deposit, then £80 on completion
Other Certifications/Licences (e.g. diving, firearms, etc.)	£40.00-£60.00
Armed Forces Medical Questionnaire	£75.00
Accident or Private Sickness Certificate	£20.00
Health Insurance Form	£110.00
Insurance Report (No Examination)	£110.00
Cancellation of Holiday Form	Simple - £35.00 Complex £65.00
To Whom It May Concern Letter (Short)	£20.00
Private Letter	£40.00
Personal Independence Payment (PIP)supporting letter	£35.00
Insurance Examination Including Report	£70.00 – £140.00
Adoption / Foster Medical	£84.24
Adoption / Foster Medical Update	£27.97
Private Prescription	£20.00
Private Fit Note	£25.00
Fit to Travel/Fly	£40.00
Blue Badge	£30.00
Criminal Injuries Compensation Authority (CICA) Report	£50.00
Access to Medical Reports Act request	£50.00
Medical History Questionnaire	£40.00-£60.00
Elderly Driver Fitness Certificate	£110.00
Fitness Letter for University, Sport or Gym	£30.00
Full Medical Examination for University, Sport or Gym	£130.00
Employment Medical Examination (including report)	£130.00
OFSTED Childminder Report	£65.00
Lasting Power of Attorney Capacity Assessment	£80.00
Private Insurance Form (organisation request)	£120-£140
Further Information Request from Insurer	£50.00
Private Health Form (patient request, e.g. mortgage application)	£60.00-£80.00
Seatbelt Exemption Certificate	£50.00

*** Fees quoted as a range are dependent upon the complexity of the request and the amount of clinical review required. An accurate fee will be confirmed before work is undertaken.**

Important Information

The Practice reserves the right to review and amend its fees periodically.

Fees must be paid in full before work is commenced.

Completion of a form or report does not guarantee approval by the requesting organisation, insurer, employer, or licensing authority.

Important Information

- Non-NHS services are not funded by the NHS and therefore attract a private fee.
- Fees reflect the clinician's time, expertise, administration, and associated practice costs.
- Payment must be made before work commences unless otherwise agreed.
- Timescales for completion may vary depending on clinical workload and complexity.
- Payment of a fee does not guarantee a particular outcome, opinion, certificate, or report.
- Fees are non-refundable once work has commenced.

For further information regarding fees or timescales, please speak to a member of the practice team.

Approved By: _____

Date: _____