

Significant Event - DB12202501: Private Prescription sent to care home for non-resident

Site name: The Mill Medical Practice

Event on 02/12/2025, led by SB

Others involved were: none

Severity

Not set

Status

●

Analysis

What happened?

GP 1 gave documents that they wanted to be sent to a Care Home to Admin 1. Admin 1 scanned and sent to documents, using [secure] email to the care home. There were 3 pages that were sent, the first one was an xray request for a resident, the second was a blood test for a resident and the third was a print out of a private prescription(unsigned) – this was incorrectly sent, for Patient A who is not a resident

Why did it happen?

Private prescription was in pile of papers given to admin 1 to send to the Care Home - not checked by GP 1 or Admin 1 before sending

What went well?

Email sent securely, Only sent to one address

What could have been done better?

Checking of all pages before sending

Implementation and Review

All changes complete:

No

Notes

Emailed DPO 2.12.2025

Care Home asked to delete any copies of the private prescription 2.12.2025

Duty of candour discharged on

04/12/2025

Details of duty of candour

Letter sent to Patient A