



## Practice Meetings Template 2023

Meeting Name: PPG

Venue: Hersham Centre for the Community

Date and time: 14<sup>th</sup> October 2025 – 10am

| Attendees       |                            |
|-----------------|----------------------------|
| John Jordan     | Charlie Cheeseman          |
| Amy Hayes       | Amba Dixon                 |
| Jan Koehli      | Chris Koehli               |
| George McDonald |                            |
|                 | Apologies: Elaine Marchant |

### Agenda:

- Remembrance Day Sunday 9<sup>th</sup> of November 2025. At St Peter's Church, Hersham.
  - Service Start 10am.
  - 10:40 walk to the War Memorial.
  - 10:50 War Memorial Service
- New meeting venue
- New Surgery ICB update – Charlie
- New Surgery BG & EBC update – John
- Hersham Shopping Centre – John
- AOB
- Date and time of next meeting.

### Minutes:

#### All agree on last Minutes

#### Remembrance Day Sunday 9<sup>th</sup> of November 2025. At St Peter's Church, Hersham

- Service Start 10am.
- 10:40 walk to the War Memorial.
- 10:50 War Memorial Service
- George has the wreath and will be presenting on the day

#### New meeting venue

- We have until the end of March 2026 to find a new venue for meetings

#### New Surgery ICB update – Charlie

- Awaiting an update from ICB
- Charlie will feed this back to the group with any updates received

### New Surgery BG & EBC update – John

- John updated the group following meetings he has attended with the Hersham Group for the community
- It is felt that more support is needed within the community, and this was encouraged
- It is £5.00 per person to join and support. This fee goes to the administration of the group

**Action: John to add account details to the group email**

**Action: CC add information to surgery newsletter**

**Action: John to arrange a leaflet drop**

### Hersham Shopping Centre – John

- John updated the group
- It was encouraged to report any problems noted to Elmbridge Borough Council

### AOB

- John wanted to highlight the concerns he has heard within the community regarding availability of appointments
- Charlie explained the booking process is currently on hold due to the new system – Rapid Health, being installed
- Rapid health will go live on 20<sup>th</sup> October 2025
- It was felt there is some confusion regarding covid and flu vaccinations
- Charlie explained this year's process with age ranges etc
- The information was changed and fed back to the surgery very last minute and Charlie has raised this with ICB

### Date and time of next meeting:

**Tuesday 2<sup>nd</sup> December**

### Action Log

| Action                                                                                                       | Action Owner | To be completed when? If applicable |
|--------------------------------------------------------------------------------------------------------------|--------------|-------------------------------------|
| <b>Hersham Shopping centre:</b><br>John to add account details to the group email to be able to pay and join | John         | complete                            |



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|                                                                       |         |                                     |
|-----------------------------------------------------------------------|---------|-------------------------------------|
| CC add information to surgery newsletter on joining the Hersham Group | Charlie | Will be added to January newsletter |
| John to arrange a leaflet drop                                        | John    | complete                            |
|                                                                       |         |                                     |
|                                                                       |         |                                     |
|                                                                       |         |                                     |
|                                                                       |         |                                     |
|                                                                       |         |                                     |

### Action Log – From last meeting

| Action                                                                    | Action Owner | Completed |
|---------------------------------------------------------------------------|--------------|-----------|
| Flu/Covid: messages to go to patients                                     | CC           | Complete  |
| Children's mental health Services: discuss with Safeguarding GP and LD GP | CC           | Ongoing   |
|                                                                           |              |           |
|                                                                           |              |           |
|                                                                           |              |           |
|                                                                           |              |           |