

Patient Participation Group Meeting Minutes 19th May 2026 1.45-3pm
fpppg@icloud.com

Attendees PPG: Mervyn Granshaw (chair), Judi Pollard (secretary), David Willis (treasurer), Jill Spain, Nigel Northridge, Richard Broughton, Jackie Mallery.

Attendees Surgery: Ben Taguba (practice manager), Annie Holyoak (reception manager), Sarah Boltwood (admin), Dr Mckendry.

Apologies: Nic Smith

Resigned: N/A

Introductions: Mervyn introduced Annie Holyoak to PPG members

Action Items	Outcome	Who to Action
2. Minutes of previous meeting 17.3.26	Minutes of previous meeting agreed as accurate.	
3. Matters Arising	- Reminder for Dr Mckendry to draft an article on diabetes for the latest newsletter and email to Jill Spain, article required by 12th June. - Confirm if clinical staff be on a board with their photos – Ben will get this confirmed with rest of the clinical team. - Ben to confirm with Mervyn which partners meeting he can attend to discuss PPG's role and objectives for the coming year. - Sarah to give Jill Spain numbers of patients per surgery by age and gender.	MSM Ben Ben
4. Practice Updates	Practice Updates - We are now Surrey & Sussex ICB – we are still waiting on information from the new team for names and contacts of everyone. - Referrals patient choice – explained that not all hospitals will accept a referral from our area even if patient requests under patient choice. - Chaplain listening service is up and running, currently all appointments are at Normandy, but we are looking to do alternate weeks across the two surgeries. - Group online consultations for patients with high cholesterol have started and were well received. Moving forward we would like to do these sessions weekly, with approx. twelve patients per session.	

