



Practice Meetings Template

Meeting Name: PPG

Venue: Hersham Centre for the Community

Date and time: Tuesday 2nd September 2025 – 10am

Attendees	
John Jordan	Amy Hayes
Chris Koehli	Jan Koehli
Elaine Marchant	George McDonald
Amba Dixon	Charlie Cheeseman

Agenda:

- Expressions of interest for new PPG Chair
- Vote on PPG chairman for the next 12 months
- Flu and covid clinics
- New health POD
- George - Veterans update
- Local issues / New Build ?
- Childrens mental health services any update from AH and CK
- AOB

Minutes:

Expressions of interest for new PPG Chair

- No expression of interest

Vote on PPG chairman for the next 12 months

- John Jordan was voted in as PPG chairman for another year

Flu and covid clinics

- The surgery will be administering covid and flu vaccines from the 1st October
- This is under NHS England guidelines
- The Facebook page has been updated with this information
- Appointment links to be sent out with this information once clinics are setup next week. It was noted that the chemists have already been sending out links to patients via the national booking system to the patients. Patients may not be aware that this text message is not from the GP. CC explained that these vaccines are bought by the practice in advance for the patients that are eligible. If these vaccines are not used they are wasted.

Action: CC to send a text eligible patients in advance to make them aware that the vaccine bookings will be coming out later this month.

New health POD

- The surgery has a new health pod located in the reception area.



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- All patients can use the pod to input their up to date information, such as weight and lifestyle changes etc.
- This information will automatically be added to the EMIS medical notes

George - Veterans update

- GM has ordered the wreath on behalf of the surgery and will add a message for remembrance Sunday and present on the day. 9th November 2025 (time TBC)
- GM has recently attended veterans gathering organised by the NHS
- GM expressed that the events felt extremely special for the veterans and is looking forward to attending the next event organised at St Peters Hospital
- The surgery feel more veterans should come forward and add this information to their medical records

Local issues / New Build

- No new updates to provide

Childrens mental health services any update from AH and CK

Action: CC to discuss with GPS

AOB

- Rapid Health triage will be going ahead shortly
 - Dr Rebello completed a clinical officer course regarding this for the system to go live
 - The group were very thankful to Dr Rebello and asked to send on their thanks
- JJ gave an update on the Hersham Community Groups
 - Hersham Residents Association and Hersham Society will now be named Hersham Community Group
 - All PPG members encouraged to join this group and to contact Steve neil (Chairman) – 07730 345899
- On Friday 12th December, 10am – 12noon – Christmas drinks with a choir will be held at the Hersham Centre for the community

Next Meeting: Tuesday 14th October – 10am

Action Log

Action	Action Owner	To be completed when? If applicable
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Flu/Covid: messages to go to patients	CC	Complete
Children's mental health Services: discuss with Safeguarding GP and LD GP	CC	complete

Action Log – From last meeting

Action	Action Owner	Completed
See last minutes re website pause button	CC	Awaiting new rapid health system – no longer applicable
Send surrey council website link re closing of the HCFC	AH	COMPLETE
Send DWP clinics link to patients	CC	Text messages sent to different patient cohorts with self booking links – Mark complete
Add DWP details to newsletter	CC	Advertised on website and on Facebook – to go on the next newsletter